Street Address

Authorizing CPA Signature

5206 Gateway Centre - Ste 100

### Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

| Issue                | i unde              | r P.A.          | 2 of 1968, as             | amended ar               | od P.A. 71 of 1919                | ), as amended. |                 |  |   |                  |
|----------------------|---------------------|-----------------|---------------------------|--------------------------|-----------------------------------|----------------|-----------------|--|---|------------------|
| Loca                 | al Unit             | of Go           | vernment Typ              | e                        |                                   |                | Local Unit Nar  |  | Соипіу  | _                |
|                      | Count               | •               | □City                     | ĭ¥Twp                    | □Village                          | Other          | Attica Tow      |  | Lapeer  |                  |
|                      | al Yea<br>30-0(     |                 |                           |                          | Opinion Date<br>9-7-06            |                |                 | Date Audit Report Submitted  |   |                  |
|                      |                     |                 | <del></del>               |                          | 9-7-00                            |                |                 | December 12, 2   | .000  |                  |
|                      | affirm              |                 |                           |                          |                                   |                |                 |  |   |                  |
|                      |                     |                 | •                         |                          | icensed to p                      |                |                 |  |   |                  |
|                      |                     |                 |                           |                          | enai, "no" resi<br>ments and red  |                |                 | ised in the financial stateme  | nts, including the notes, or in the                                     |                  |
|                      | YES <sup>(</sup>    | 9               |                           |                          |                                   |                |                 | further detail.)   |   |                  |
| 1.                   | X                   |                 |                           |                          | nent units/fundes to the finan    |                |                 |  | cial statements and/or disclosed  | in the           |
| 2.                   | X                   |                 |                           |                          |                                   |                |                 | unit's unreserved fund balar<br>budget for expenditures.                           | ces/unrestricted net assets   |                  |
| 3.                   | X                   |                 | The local                 | unit is in o             | compliance wi                     | th the Unifo   | orm Chart of    | Accounts issued by the Dep   | artment of Treasury.  |                  |
| 4.                   | X                   |                 | The local                 | unit has a               | idopted a bud                     | get for all re | equired funds   | i <b>.</b>   |   |                  |
| 5.                   | X                   |                 | A public l                | hearing on               | the budget w                      | as held in a   | ccordance w     | ith State statute.   |   |                  |
| 6.                   | X                   |                 |                           |                          | not violated the<br>ssued by the  |                |                 |  | Emergency Municipal Loan Act, o   | ıF               |
| 7.                   | X                   |                 | The local                 | unit has r               | ot been delin                     | quent in dis   | tributing tax i | evenues that were collected  | for another taxing unit.  |                  |
| 8.                   | X                   |                 | The local                 | unit only                | holds deposits                    | s/investmen    | ts that comp    | y with statutory requirement   | s.  |                  |
| 9.                   | X                   |                 |                           |                          |                                   |                |                 | that came to our attention a<br>sed (see Appendix H of Bulla                       | s defined in the <i>Bulletin for</i><br>etin).                          |                  |
| 10.                  | X                   |                 | that have                 | not been                 | previously co                     | mmunicated     | d to the Loca   | ement, which came to our at<br>Audit and Finance Division<br>under separate cover. | tention during the course of our a (LAFD). If there is such activity to | iudit<br>hat has |
| 11.                  |                     | X               | The local                 | unit is fre              | e of repeated                     | comments       | from previous   | s years.   |   |                  |
| 12.                  | X                   |                 | The audi                  | t opinion is             | UNQUALIFII                        | ED.            |                 |  |   |                  |
| 13.                  | X                   |                 |                           |                          | complied with<br>g principles (   |                | r GASB 34 a     | s modified by MCGAA State  | ment #7 and other generally   |                  |
| 14.                  | X                   |                 | The boar                  | d or cound               | cil approves a                    | l invoices p   | rior to payme   | ent as required by charter or  | statute.  |                  |
| 15.                  |                     | X               | To our kr                 | nowledge,                | bank reconcil                     | iations that   | were reviewe    | ed were performed timely.  |   |                  |
| incl<br>des          | uded<br>cripti      | l in t<br>ion(s | his or any<br>) of the au | other aud<br>thority and | dit report, nor<br>I/or commissio | do they o      | btain a stand   | d-alone audit, please enclo  | aries of the audited entity and is<br>se the name(s), address(es), ar   | not<br>id a      |
|                      |                     |                 |                           | •                        |                                   | <del></del>    | 1               | in all respects.   |   |                  |
| We                   | nav                 | e en            | closed the                | e following              | g:                                | Enclosed       | Not Requir      | ed (enter a brief justification)   |   | -                |
| Financial Statements |                     |                 | ×                         |                          |                                   |                |                 |  |   |                  |
| The                  | e lette             | er of           | Comments                  | s and Reco               | ommendation                       | s <b>x</b>     |                 |  |   |                  |
|                      | ner (D              |                 | •                         |                          |                                   |                |                 |  |   |                  |
|                      |                     |                 | Accountant (F             |                          |                                   |                |                 | Telephone Number   |   |                  |
| Le                   | Lewis & Knopf, P.C. |                 |                           |                          |                                   |                | 810-238-4617    |  |   |                  |

City

Printed Name

Stephen L. Kidd

Flint

State

Μi

Zip

License Number

1101011609

48507

## ATTICA TOWNSHIP ATTICA, MICHIGAN

AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2006

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Lewis & Knopf, cpas, p.c.

Serving You with Trust and Integrity

September 7, 2006

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of Attica Township

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Attica Township, as of and for the year ended June 30, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Attica Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Attica Township, as of June 30, 2006, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis information on pages II - VII, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Attica Township's basic financial statements. The accompanying other supplementary information, as identified in the table of contents, is presented for purpose of additional analysis and is not a required part of the basic financial statements. The other supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Lewis & KNOPF, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

As management of Attica Township, we offer readers of Attica Township's financial statements this narrative overview and analysis of the financial activities of Attica Township for the year ended June 30, 2006. In the future, comparative analysis will be provided when prior year information becomes available.

#### FINANCIAL HIGHLIGHTS

- A. The assets of the Township exceeded its liabilities at the close of the most recent year by \$1,942,087 (net assets).
- B. The Township's total net assets increased by \$461,174 for the year ended June 30, 2006.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to Attica Township's basic financial statements. The Township's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary and additional information in addition to the basic financial statements themselves.

#### **Government-Wide Financial Statements:**

The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the Township's assets and liabilities, with the difference between the two reports as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g. delinquent personal property taxes).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues from other functions that are intended to recover all or a significant portion of their costs through user fees and charges.

The government-wide financial statements can be found on pages 1 and 2 of this report.

#### **Fund Financial Statements:**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township are governmental funds.

#### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

#### **<u>Fund Financial Statements:</u>** (Continued)

#### Governmental Funds (Continued)

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Township maintains five individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances.

The Township adopts an annual appropriated budget for its general fund. Budgetary comparison statements have been provided for the general fund in the required supplementary information.

The basic governmental fund financial statements can be found on pages 3 through 4 of this report.

#### Notes to the Financial Statements

The notes provide additional information that is essential to full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 8 through 15 of this report.

#### Other Information

In addition to the basic financial statements and accompanying notes, this report also presents other supplementary information. The other supplementary information can be found on pages 16 through 20 of this report.

#### **SUMMARY OF NET ASSETS:**

The following summarizes the net assets at the years ended June 30, 2006 and 2005:

|  | Governmenta | ernmental Activities |  |  |
|--|-------------|----------------------|--|--|
|  | 2006        | 2005                 |  |  |
| Current Assets                           | \$604,845   | \$706,459            |  |  |
| Noncurrent Assets                        | 1,910,177   | 1,703,022            |  |  |
| TOTAL ASSETS                             | \$2,515,022 | \$2,409,481          |  |  |
| Current Liabilities                      | \$167,104   | \$396,971            |  |  |
| Noncurrent Liabilities                   | 405,831     | 531,597              |  |  |
| Total Liabilities                        | \$572,935   | \$928,568            |  |  |
| Net Assets                               |             |                      |  |  |
| Invested in Capital Assets – Net of Debt | 1,378,559   | 1,045,853            |  |  |
| Restricted - Debt Retirement             | 199,705     | 27,012               |  |  |
| Restricted - Capital Projects            | 3,681       | 71,425               |  |  |
| Unrestricted                             | 360,142     | 336,623              |  |  |
| Total Net Assets                         | \$1,942,087 | \$1,480,913          |  |  |
| TOTAL LIABILITIES AND NET ASSETS         | \$2,515,022 | \$2,409,481          |  |  |

#### **RESULTS OF OPERATIONS:**

For the years ended June 30, 2006 and 2005, the Township's results of operations were:

|                                   | 2006        | 2005        |
|-----------------------------------|-------------|-------------|
| Revenues:                         |             |             |
| Program Revenues:                 |             |             |
| Charges for Services              | \$98,541    | \$122,655   |
| General Revenues:                 |             |             |
| Property Taxes                    | 845,247     | 620,675     |
| State Sources                     | 322,303     | 319,542     |
| Investment Earnings               | 12,748      | 8,110       |
| Other                             | 21,700      | 30,785      |
| Total Revenues                    | \$1,300,539 | \$1,101,767 |
| Functions/Program Expenses:       |             |             |
| General Government                | 315,952     | 314,457     |
| Public Safety                     | 358,256     | 354,329     |
| Public Works                      | 107,436     | 193,603     |
| Parks and Recreation              | 35,321      | 40,402      |
| Interest on Long-Term Obligations | 22,400      | 27,956      |
| Total Expenses                    | \$839,365   | \$930,747   |
| INCREASE IN NET ASSETS            | \$461,174   | \$171,020   |
| BEGINNING NET ASSETS              | 1,480,913   | 1,309,893   |
| NET ASSETS - ENDING               | \$1,942,087 | \$1,480,913 |

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

#### Analysis of Financial Position:

During the year ended June 30, 2006, the Township's Total Net Assets increased by \$269,705 to a total of \$1,750,618. The largest portion of the net assets are the Township's investment in capital assets. Net assets (invested in capital assets, net of related debt) increased by \$332,706 during the year due to purchases of new capital assets and principal payments on related debt exceeding depreciation. The Township's Unrestricted Net Assets increased by \$23,519 during the year and the restricted portion of the net assets increased by \$104,949. The restricted Net Assets consist of the restricted debt retirement funds that may only be used to pay bonded debt.

#### Analysis of Results of Operations

The Township's overall revenues exceeded its expenditures by \$461,174 for the year. Revenues increased by \$198,772 from last year, primarily from increases in property taxes. Expenses decreased by \$91,382 from last year primarily from a decrease in road maintenance.

#### FINANCIAL ANALYSIS OF GOVERNMENT'S FUNDS – GOVERNMENTAL FUNDS

#### Analysis of Financial Position

The focus of the Township's governmental funds is to provide information on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Township's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a governments net resources available for spending at the end of the year. An analysis of changes for the governmental funds is as follows:

#### General Fund

The Township's general fund is the chief operating fund of the Township. Unreserved fund balance for the general fund decreased by \$77,550 during the year with the decrease coming primarily from an decrease in cash. Revenues for the year decreased by \$8,003 primarily due to decreases in charges for services. Expenditures and other financing uses increased by \$69,910, primarily due to increases in transfers to other funds and decreases in road maintenance.

#### Public Safety Fund

Unreserved fund balance for the public safety fund increased by \$100,845 during the year with the increase coming primarily from an increase in cash. Revenues for the year increased by \$11,505 primarily due to increases in taxes. Expenditures and other financing uses decreased by \$92,340, primarily due to decreases in purchases of new equipment and reduction in debt and interest payments.

#### Fire Fund

Unreserved fund balance for the fire fund increased by \$0 during the year. Revenues for the year increased by \$70,301 primarily due to increases in transfers from other funds. Expenditures and other financing uses increased by \$82,154, primarily due to increases in purchases of new equipment.

#### **Debt Retirement Fund**

Restricted fund balance for the debt retirement fund increased by \$8,236 during the year with the increase coming primarily from an increase in cash. Revenues for the year decreased by \$1,589 primarily due to the collection of special assessments. Expenditures and other financing uses increased by \$17,187, primarily due to debt principal and interest payments.

#### Capital Projects Fund

Restricted fund balance for the capital projects fund decreased by \$94,756 during the year with the decrease coming primarily from an decrease in cash. Revenues for the year decreased by \$1,439 primarily due to decreases in investment income. Expenditures and other financing uses decreased by \$125,258, primarily due to decreases in capital outlay.

#### GENERAL FUND BUDGET & ACTUAL REVENUES & EXPENDITURES

#### GENERAL FUND BUDGET VS. ACTUAL

|              |                 |              |            | Variance Original |                  |
|--------------|-----------------|--------------|------------|-------------------|------------------|
|              |                 |              |            | & Final           | Variance Actual  |
| Fiscal Year  | Original Budget | Final Budget | Actual     | Budget %          | & Final Budget % |
| Revenues     | \$645,445       | \$645,445    | \$710,837  | 0.00              | 10.13            |
| Expenditures | 670,039         | 670,039      | 788,387    | 0.00              | 17.66            |
|              |                 |              |            |                   |                  |
| <u>TOTAL</u> | (\$24,594)      | (\$24,594)   | (\$77,550) |                   |                  |
|              |                 |              |            |                   |                  |

#### GENERAL FUND BUDGET & ACTUAL REVENUES & EXPENDITURES (Continued)

#### **Original vs. Final Budgets**

#### General Fund

#### Revenues and Expenditures

There were no variations between the original and final budget.

#### **Actual Results vs. Final Budgets**

#### Revenues

Significant variations between actual results and final budgets for the general fund were due because the township collected more than expected for state shared revenues, interest income, charges for services and miscellaneous revenue. Licenses, permits and fees were lower than expected.

#### **Expenditures**

Significant variations between actual results and final budgets for the general fund were due to a partial purchase of a new fire truck to be paid by designated funds and a transfer to the fire fund.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### A. Capital Assets

The Township's net investment in capital assets increased by \$427,518 during the fiscal year. This can be summarized as follows:

|                                | Balance<br>July 1, 2005 | Additions | Deductions | Balance<br>June 30, 2006 |
|--------------------------------|-------------------------|-----------|------------|--------------------------|
| Capital Assets                 | \$1,886,662             | \$513,276 | \$0        | \$2,399,938              |
| Less: Accumulated Depreciation | (404,003)               | (85,758)  | 0          | (489,761)                |
| Net Investment Capital Outlay  | \$1,482,659             | \$427,518 | \$0        | \$1,910,177              |

Significant additions were due to the Lake George paving project and purchase of a fire rescue truck.

#### B. Debt, Principal Payments

The Township made principal payments on bonded, long term debt obligations that reduced the amount of the Township's long term liabilities as follows:

|                          | Balance      |           |            | Balance       |
|--------------------------|--------------|-----------|------------|---------------|
| Governmental Activities: | July 1, 2005 | Additions | Deductions | June 30, 2006 |
| Bonds Payable            | \$275,000    | \$0       | \$30,000   | \$245,000     |
| Notes Payable            | 382,169      | 0         | 95,551     | 286,618       |
|                          |              |           |            |               |
| <u>TOTAL</u>             | \$657,169    | \$0       | \$125,551  | \$531,618     |

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

Revenue sharing is the most significant budgetary concern at this time. Anticipated future decreases in state revenue sharing could have a substantial effect on operations for subsequent periods.

The Attica Township's 2006/2007 adopted budget is as follows:

| REVENUE             | 941,346    |
|---------------------|------------|
| <u>EXPENDITURES</u> | 1,029,934  |
| NET (UNDER) BUDGET  | (\$88,588) |

#### CONTACTING THE TOWNSHIP'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens and taxpayers with a general overview of the Township's finances. If you have questions about this report or need additional information, contact the Business Office, Attica Township.

## ATTICA TOWNSHIP STATEMENT OF NET ASSETS AS OF JUNE 30, 2006

|   |                    | Governmental<br>Activities |
|---|--------------------|----------------------------|
|   | ASSETS             | Activities                 |
| CURRENT ASSETS  | A33E13             |                            |
| Cash  |                    | \$350,841                  |
| Accounts Receivable   |                    | 62,535                     |
| Taxes Receivable  |                    | 191,469                    |
| Total Current Assets  |                    | \$604,845                  |
| NON-CURRENT ASSETS  |                    |                            |
| Capital Assets  |                    | 2,399,938                  |
| Less: Accumulated Depreciation  |                    | (489,761)                  |
| Total Noncurrent Assets   |                    | \$1,910,177                |
| TOTAL ASSETS  |                    | \$2,515,022                |
|   | <u>LIABILITIES</u> |                            |
| CURRENT LIABILITIES   |                    |                            |
| Accounts Payable  |                    | 39,479                     |
| Accrued Interest  |                    | 1,838                      |
| Current Portion of Long-Term Obligations Total Current Liabilities    |                    | 125,787                    |
| Total Current Liabilities   |                    | \$167,104                  |
| NON-CURRENT LIABILITIES  Noncourrent Portion of Long Torm Obligations |                    | 405,831                    |
| Noncurrent Portion of Long-Term Obligations                           |                    | 403,831                    |
| TOTAL LIABILITIES   |                    | \$572,935                  |
|   | NET ASSETS         |                            |
| NET ASSETS  |                    |                            |
| Invested in Capital Assets, Net of Related Debt                       |                    | 1,378,559                  |
| Restricted - Debt Retirement  |                    | 8,236                      |
| Restricted - Capital Projects   |                    | 3,681                      |
| Unrestricted  |                    | 551,611                    |
| TOTAL NET ASSETS  |                    | \$1,942,087                |

## ATTICA TOWNSHIP STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2006

|                                      |           | Program Revenues     |                                    | Net (Expense)                  |
|--------------------------------------|-----------|----------------------|------------------------------------|--------------------------------|
| FUNCTIONS/PROGRAMS                   | Expenses  | Charges For Services | Operating Grants and Contributions | Revenue & Change in Net Assets |
| Governmental Activities:             |           |                      |                                    |                                |
| General Government                   | \$315,952 | \$63,036             | \$0                                | (\$252,916)                    |
| Public Safety                        | 358,256   | 35,505               | 0                                  | (322,751)                      |
| Public Works                         | 107,436   | 0                    | 0                                  | (107,436)                      |
| Parks and Recreation                 | 35,321    | 0                    | 0                                  | (35,321)                       |
| Interest - Long-Term Obligations     | 22,400    | 0                    | 0                                  | (22,400)                       |
| TOTALS                               | \$839,365 | \$98,541             | \$0                                | (\$740,824)                    |
| General Revenues:                    |           |                      |                                    |                                |
| Property Taxes                       |           |                      |                                    | 845,247                        |
| State Revenue                        |           |                      |                                    | 322,303                        |
| Investment Earnings                  |           |                      |                                    | 12,748                         |
| Miscellaneous                        |           |                      |                                    | 21,700                         |
| Total General Revenues and Transfers |           |                      |                                    | \$1,201,998                    |
| Change in Net Assets                 |           |                      |                                    | \$461,174                      |
| Net Assets - Beginning               |           |                      |                                    | 1,480,913                      |
| Net Assets - Ending                  |           |                      |                                    | \$1,942,087                    |

## ATTICA TOWNSHIP BALANCE SHEET GOVERNMENTAL FUNDS AS OF JUNE 30, 2006

|                                |           | Public    |      | Capital  | Debt       |
|--------------------------------|-----------|-----------|------|----------|------------|
|                                | General   | Safety    | Fire | Projects | Retirement |
| _                              | Fund      | Fund      | Fund | Fund     | Fund       |
| <u>ASSETS</u>                  |           |           |      |          |            |
| Cash                           | \$309,872 | \$29,052  | \$0  | \$11,917 | \$0        |
| Accounts Receivable            | 62,535    | 0         | 0    | 0        | 0          |
| Special Assessments Receivable | 0         | 0         | 0    | 0        | 191,469    |
| Due from Other Funds           | 0         | 111,753   | 0    | 0        | 8,236      |
| TOTAL ASSETS                   | \$372,407 | \$140,805 | \$0  | \$11,917 | \$199,705  |
| <u>LIABILITIES</u>             |           |           |      |          |            |
| Accounts Payable               | \$39,479  | \$0       | \$0  | \$0      | \$0        |
| Due to Other Funds             | 111,753   | 0         | 0    | 8,236    | 0          |
| Deferred Revenue               | 0         | 0         | 0    | 0        | 191,469    |
| Total Liabilities              | \$151,232 | \$0       | \$0  | \$8,236  | \$191,469  |
| FUND BALANCES                  |           |           |      |          |            |
| Designated                     | 97,464    | 0         | 0    | 0        | 0          |
| Restricted - Debt Retirement   | 0         | 0         | 0    | 0        | 8,236      |
| Restricted - Capital Projects  | 0         | 0         | 0    | 3,681    | 0          |
| Unreserved                     | 123,711   | 140,805   | 0    | 0        | 0          |
| Total Fund Balances            | \$221,175 | \$140,805 | \$0  | \$3,681  | \$8,236    |
| TOTAL LIABILITIES AND          |           |           |      |          |            |
| FUND BALANCES                  | \$372,407 | \$140,805 | \$0  | \$11,917 | \$199,705  |

# ATTICA TOWNSHIP RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES AS OF JUNE 30, 2006

| Total          | Total Governmental Fund Balances:   |         | \$373,897   |
|----------------|---|---------|-------------|
| Governmental   |   |         |             |
| Funds          | Amounts reported for governmental activities in the statement of              |         |             |
|                | net assets are different because:   |         |             |
| \$350,841      |   |         |             |
| 62,535         | Capital assets used in governmental activities are not financial              |         |             |
| 191,469        | resources and therefore are not reported as assets in governmental            |         |             |
| 119,989        | funds. The cost of the assets is \$2,399,938 and the                          |         |             |
| 117,707        | accumulated depreciation is \$489,761   |         | 1,910,177   |
| \$724,834      | accumulated depreciation is \$407,701   |         | 1,710,177   |
| \$724,034      | A samued Interest on Long Town Debt   |         | (1.020)     |
|                | Accrued Interest on Long-Term Debt  |         | (1,838)     |
| <b>#20.450</b> |   |         | 101.460     |
| \$39,479       | Deferred Revenue - Special Assessments  |         | 191,469     |
| 119,989        |   |         |             |
| 191,469        | Long-term liabilities, are not due and payable in the current period and      |         |             |
| \$350,937      | therefore are not reported as liabilities in the funds. Long-term liabilities |         |             |
|                | at year end consist of:   |         |             |
|                |   |         |             |
| 97,464         | Notes Payable   | 286,618 |             |
| 8,236          | Bonds Payable   | 245,000 |             |
| 3,681          | Total Long-Term Liabilities   | 210,000 | (531,618)   |
| 264,516        | Town Dong Term Didonities   | -       | (331,010)   |
|                | TOTAL NET ACCETS  |         |             |
| \$373,897      | TOTAL NET ASSETS -  |         | ¢1 042 007  |
|                | GOVERNMENTAL ACTIVITIES   | :       | \$1,942,087 |
|                |   |         |             |
| \$724,834      |   |         |             |

## ATTICA TOWNSHIP STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2006

|                                 | General<br>Fund | Public<br>Safety<br>Fund | Fire<br>Fund | Capital<br>Projects<br>Fund | Debt<br>Retirement<br>Fund |
|---------------------------------|-----------------|--------------------------|--------------|-----------------------------|----------------------------|
| <u>REVENUES</u>                 |                 |                          |              | _                           |                            |
| Taxes                           | \$256,134       | \$219,234                | \$129,939    | \$0                         | \$48,471                   |
| State Shared Revenues           | 322,303         | 0                        | 0            | 0                           | 0                          |
| Licenses, Permits and Fees      | 2,068           | 0                        | 0            | 0                           | 0                          |
| Interest Income                 | 12,399          | 0                        | 0            | 349                         | 0                          |
| Cemetery Income                 | 16,155          | 0                        | 0            | 0                           | 0                          |
| Township Hall Rental            | 16,645          | 0                        | 0            | 0                           | 0                          |
| Fine and Forfeitures            | 2,197           | 0                        | 0            | 0                           | 0                          |
| Other Charges for Services      | 63,544          | 0                        | 0            | 0                           | 0                          |
| Miscellaneous Revenues          | 19,392          | 240                      | 0            | 0                           | 0                          |
| Total Revenues                  | \$710,837       | \$219,474                | \$129,939    | \$349                       | \$48,471                   |
| <u>EXPENDITURES</u>             |                 |                          |              |                             |                            |
| General Government              | 314,946         | 0                        | 0            | 0                           | 0                          |
| Public Safety                   | 256,886         | 18,382                   | 193,410      | 0                           | 0                          |
| Public Works                    | 107,436         | 0                        | 0            | 0                           | 0                          |
| Parks and Recreation            | 45,648          | 0                        | 0            | 0                           | 0                          |
| Capital Projects                | ,               |                          |              |                             |                            |
| Capital Outlay                  | 0               | 0                        | 0            | 94,724                      | 0                          |
| Miscellaneous                   | 0               | 0                        | 0            | 381                         | 0                          |
| Debt Service                    |                 |                          |              |                             |                            |
| Principal                       | 0               | 87,857                   | 0            | 0                           | 30,000                     |
| Interest                        | 0               | 12,390                   | 0            | 0                           | 10,235                     |
| Total Expenditures              | \$724,916       | \$118,629                | \$193,410    | \$95,105                    | \$40,235                   |
| Excess (Deficiency) of Revenues |                 |                          |              |                             |                            |
| Over (Under) Expenditures       | (\$14,079)      | \$100,845                | (\$63,471)   | (\$94,756)                  | \$8,236                    |
| OTHER FINANCING SOURCES (USE    | S)              |                          |              |                             |                            |
| Transfers (to) from Other Funds | (63,471)        | 0                        | 63,471       | 0                           | 0                          |
| Net Change in Fund Balance      | (\$77,550)      | \$100,845                | \$0          | (\$94,756)                  | \$8,236                    |
| FUND BALANCE - BEGINNING        | 298,725         | 39,960                   | 0            | 98,437                      | 0                          |
| FUND BALANCE - ENDING           | \$221,175       | \$140,805                | \$0          | \$3,681                     | \$8,236                    |

### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

### TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2006

| Total        | Total net change in fund balances - governmental funds                              | (\$63,225) |
|--------------|---|------------|
| Governmental |   |            |
| Funds        | Amounts reported for governmental activities in the statement of                    |            |
|              | activities are different because:   |            |
| \$653,778    |   |            |
| 322,303      | Governmental funds report capital outlays as expenditures. However,                 |            |
| 2,068        | in the statement of activities, the cost of those assets is allocated               |            |
| 12,748       | over their estimated useful lives as depreciation expense. This is                  |            |
| 16,155       | the amount by which capital outlay exceeded depreciation in the                     |            |
| 16,645       | current period.   | 207,155    |
| 2,197        |   |            |
| 63,544       | Revenue is recorded on the accrual method in the statement of                       |            |
| 19,632       | activities; in the governmental fund it is recorded on the modified                 |            |
| \$1,109,070  | accrual method and not considered available:  |            |
|              | Deferred Revenue End of Year - Special Assessment                                   | 191,469    |
|              |   |            |
| 314,946      | Repayment of bond principal is an expenditure in the governmental funds, but        |            |
| 468,678      | the repayment reduces long-term liabilities in the statement of net assets. This is |            |
| 107,436      | the amount of repayments reported as expenditures in the governmental funds.        | 125,550    |
| 45,648       |   |            |
|              | Change in accrued interest on long-term liabilities                                 | 225        |
| 94,724       |   |            |
| 381          | CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES                                     | \$461,174  |
|              |   |            |
| 117,857      |   |            |
| 22,625       |   |            |
| \$1,172,295  |   |            |
|              |   |            |
| (\$63,225)   |   |            |
| , , ,        |   |            |
|              |   |            |
| 0            |   |            |
| (\$63,225)   |   |            |
|              |   |            |

437,122

\$373,897

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES

#### IN FUND BALANCE - BUDGET AND ACTUAL

#### GENERAL FUND

#### FOR THE YEAR ENDED JUNE 30, 2006

|                                 | Budgeted Amounts |            |            |               |  |
|---------------------------------|------------------|------------|------------|---------------|--|
|                                 |                  |            |            | Variance With |  |
|                                 | Original         | Final      | Actual     | Final Budget  |  |
| REVENUES                        |                  |            |            |               |  |
| Taxes                           | \$242,005        | \$242,005  | \$256,134  | \$14,129      |  |
| State Shared Revenues           | 300,000          | 300,000    | 322,303    | 22,303        |  |
| Licenses, Permits and Fees      | 50,000           | 50,000     | 2,068      | (47,932)      |  |
| Interest Income                 | 1,500            | 1,500      | 12,399     | 10,899        |  |
| Cemetery Income                 | 13,900           | 13,900     | 16,155     | 2,255         |  |
| Township Hall Rental            | 10,600           | 10,600     | 16,645     | 6,045         |  |
| Fine and Forfeitures            | 2,300            | 2,300      | 2,197      | (103)         |  |
| Other Charges for Services      | 25,140           | 25,140     | 63,544     | 38,404        |  |
| Miscellaneous Revenues          | 0                | 0          | 19,392     | 19,392        |  |
| Total Revenues                  | \$645,445        | \$645,445  | \$710,837  | \$65,392      |  |
| <u>EXPENDITURES</u>             |                  |            |            |               |  |
| General Government              | 318,896          | 318,896    | 314,946    | 3,950         |  |
| Public Safety                   | 171,129          | 171,129    | 256,886    | (85,757)      |  |
| Public Works                    | 126,614          | 126,614    | 107,436    | 19,178        |  |
| Parks and Recreation            | 53,400           | 53,400     | 45,648     | 7,752         |  |
| Total Expenditures              | \$670,039        | \$670,039  | \$724,916  | (\$54,877)    |  |
| Excess (Deficiency) of Revenues |                  |            |            |               |  |
| Over (Under) Expenditures       | (\$24,594)       | (\$24,594) | (\$14,079) | \$10,515      |  |
| OTHER FINANCING SOURCES (USES)  | 0                | 0          | (63,471)   | (63,471)      |  |
| Net Change in Fund Balance      | (\$24,594)       | (\$24,594) | (\$77,550) | (\$52,956)    |  |
| FUND BALANCE - BEGINNING        |                  |            | 298,725    |               |  |
| FUND BALANCE - ENDING           |                  |            | \$221,175  |               |  |

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES

#### IN FUND BALANCE - BUDGET AND ACTUAL

#### PUBLIC SAFETY FUND

#### FOR THE YEAR ENDED JUNE 30, 2006

|                                 | Budgeted A | mounts     |           |                            |
|---------------------------------|------------|------------|-----------|----------------------------|
|                                 | Original   | Final      | Actual    | Variance With Final Budget |
| REVENUES                        |            |            |           |                            |
| Taxes                           | \$136,000  | \$136,000  | \$219,234 | \$83,234                   |
| Miscellaneous Revenues          | 0          | 0          | 240       | 240                        |
| Total Revenues                  | \$136,000  | \$136,000  | \$219,474 | \$83,474                   |
| <u>EXPENDITURES</u>             |            |            |           |                            |
| Public Safety                   | 162,563    | 162,563    | 118,629   | 43,934                     |
| Excess (Deficiency) of Revenues |            |            |           |                            |
| Over (Under) Expenditures       | (\$26,563) | (\$26,563) | \$100,845 | \$127,408                  |
| FUND BALANCE - BEGINNING        |            |            | 39,960    |                            |
| FUND BALANCE - ENDING           |            |            | \$140,805 |                            |

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES

#### IN FUND BALANCE - BUDGET AND ACTUAL

#### FIRE FUND

#### FOR THE YEAR ENDED JUNE 30, 2006

|                                 | Budgeted Amounts |                                       |            |                            |  |
|---------------------------------|------------------|---------------------------------------|------------|----------------------------|--|
|                                 | Original         | Final                                 | Actual     | Variance With Final Budget |  |
| REVENUES                        |                  |                                       |            |                            |  |
| Taxes                           | \$125,000        | \$125,000                             | \$129,939  | \$4,939                    |  |
| EXPENDITURES                    |                  |                                       |            |                            |  |
| Public Safety                   |                  |                                       |            |                            |  |
| Wages                           | 40,300           | 40,300                                | 46,386     | (6,086)                    |  |
| Dues                            | 375              | 375                                   | 530        | (155)                      |  |
| Education and Training          | 5,500            | 5,500                                 | 5,084      | 416                        |  |
| Equipment                       | 90,680           | 90,680                                | 97,582     | (6,902)                    |  |
| Gas and Oil                     | 1,500            | 1,500                                 | 2,472      | (972)                      |  |
| Insurance                       | 16,500           | 16,500                                | 18,064     | (1,564)                    |  |
| Medical                         | 3,200            | 3,200                                 | 1,068      | 2,132                      |  |
| Miscellaneous                   | 4,000            | 4,000                                 | 4,027      | (27)                       |  |
| Repairs                         | 15,500           | 15,500                                | 9,493      | 6,007                      |  |
| Telephone                       | 1,320            | 1,320                                 | 1,677      | (357)                      |  |
| Utilities                       | 6,125            | 6,125                                 | 7,027      | (902)                      |  |
| Total Expenditures              | \$185,000        | \$185,000                             | \$193,410  | (\$8,410)                  |  |
| Excess (Deficiency) of Revenues |                  | · · · · · · · · · · · · · · · · · · · |            |                            |  |
| Over (Under) Expenditures       | (\$60,000)       | (\$60,000)                            | (\$63,471) | (\$3,471)                  |  |
| OTHER FINANCING SOURCES (USES)  | 0                | 0                                     | 63,471     | 63,471                     |  |
| Net Change in Fund Balance      | (\$60,000)       | (\$60,000)                            | \$0        | \$60,000                   |  |
| FUND BALANCE - BEGINNING        |                  |                                       | 0          |                            |  |
| FUND BALANCE - ENDING           |                  |                                       | \$0        |                            |  |

#### 1) REPORTING ENTITY

The accompanying general purpose financial statements have been prepared in accordance with criteria established by the GASB for determining the various governmental organizations to be included in the reporting entity. The Township receives funding from local, state and federal government sources and must comply with the accompanying requirements of these funding sources. However, the Township is not included in any other governmental "reporting entity" as defined by GASB pronouncements since the Township Board is a publicly elected governing body that has separate legal standing and is fiscally independent of other governmental entities. As such, the Board of Trustees has decision making authority, the authority to levy taxes and determine its budget, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters.

#### 2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Attica Township conform to generally accepted accounting principles as applicable to governmental entities. The following is a summary of the significant accounting policies:

In June 1999 the Governmental Accounting Standards Board (GASB) issued Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments. Certain of the significant changes in the Statement include the following:

A Management Discussion and Analysis (MD&A) section to provide an analysis of the Township's overall financial position and results of operations.

Financial statements prepared with full accrual accounting for all of the Township's activities.

A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements and notes to the financial statements.

#### A) <u>BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE STATEMENTS</u>

The Township's basic financial statements include both government-wide (reporting the Township as a whole) and fund financial statements (reporting the Township's major funds). The government-wide financial statements categorize primary activities as either governmental or business type. Fiduciary funds are not included in the government-wide financial statements.

In the government-wide Statement of Net Assets, the governmental activities column is presented on a consolidated basis and is reported on a full-accrual economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Township's net assets are reported in three parts: invested in capital assets net of related debt; restricted net assets; and unrestricted net assets. The Township first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Township's functions. General government revenues also support the functions. The Statement of Activities reduces gross expenses by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary grants. The net costs by function are normally covered by general revenue (property taxes, state and federal sources, interest income, etc.).

#### B) BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS

The accounts of the Township are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

#### 2) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

#### B) BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS (Continued)

#### **GOVERNMENTAL FUNDS**

#### General Fund

This fund is used to account for all financial transactions not accounted for in another fund, including the general operating expenditures of the Township. Revenues are derived primarily from property taxes and state distributions, grants and other intergovernmental revenues.

#### Special Revenue Fund – Public Safety and Fire Fund

The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

#### **Debt Retirement Fund**

The Debt Retirement Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

#### Capital Projects Fund

The Capital Projects Fund is used to account for the significant construction projects of the Township.

#### C) BASIS OF ACCOUNTING/MEASUREMENT FOCUS

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

#### Accrual

Governmental activity in the government-wide financial statements is presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

#### Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within 60 days of year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt is recognized when due.

Those revenues susceptible to accrual are property taxes, state aid, interest revenue, grants and charges for services. Other revenue is recorded when received.

The Township reports deferred revenue on its governmental funds balance sheet. Deferred revenues arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when the Township receives resources before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

#### 2) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

#### D) CASH AND CASH EQUIVALENTS

Cash and cash equivalents include amounts in demand deposits and certificates of deposit.

The Township reports its investments in accordance with GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools and No. 40 Deposits and Investment Risk Disclosures. Under these standards, certain investments are valued at fair value as determined by quoted market prices, or by estimated fair values when quoted market prices are not available. The standards also provide that certain investments are valued at cost (or amortized cost) when they are of a short-term duration, the rate of return is fixed, and the Township intends to hold the investment until maturity. Accordingly, investments in banker acceptances and commercial paper are recorded at amortized cost.

State statues authorize the Township to invest in bonds and other direct and certain indirect obligations of the U.S. Treasury, certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank, savings and loan association, or credit union, which is a member of the Federal Deposit Insurance Corporation, Federal Savings and Loan Insurance Corporation, or National Credit Union Administration, respectively; in commercial paper rated at the time of purchase within the three highest classifications established by no less than two standard rating services and which matures not more than 270 days after the date of purchase. The Township is also authorized to invest in U.S. Government or federal agency obligation repurchase agreements, bankers' acceptances of U.S. banks, and mutual funds composed of investments as outlined above.

#### E) CAPITAL ASSETS

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) using a \$5,000 capitalization threshold and updated for additions and retirements during the year. In accordance with the provisions of GASB 34, the Township has elected to capitalized the cost of governmental fund infrastructure assets after the implementation date of GASB 34. Prior acquisitions or construction costs of infrastructure assets will not be recorded.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Carramanantal Astiritias

|                           | Governmental Activities |
|---------------------------|-------------------------|
| Description               | Estimated Lives         |
| Building and Improvements | 15 – 50 Years           |
| Furniture and Equipment   | 5-20  Years             |
| Vehicles                  | 5 – 10 Years            |
| Land                      | N/A                     |

#### F) INTERFUND BALANCES

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated in the governmental activities columns of the statement of net assets.

#### 2) <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

#### G) NET ASSETS

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Township or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

#### H) ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### I) BUDGETS

The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1) Two to three months prior to the beginning of the ensuing fiscal year, the Township Board reviews a proposed operating budget which includes proposed revenues and expenditures.
- 2) Prior to the beginning of the ensuing fiscal year, the Township Board passes a general appropriations act reflecting formal budget approval in accordance with the Michigan Uniform Budget Act.
- 3) Budgets for the general and special revenue funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP).
- 4) Budgeted amounts in this report are as originally adopted or as amended by the Township Board. Amendments were not material in relation to the original appropriations which were amended.

#### J) COMPENSATED ABSENCES

Under agreements with the Township, individual employees have a vested right to receive payments for unused sick leave under formulas and conditions specified in the agreements. As of June 30, 2006, substantially all of these benefits had been paid and are reflected in the financial statements.

#### 3) STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY – BUDGET VIOLATIONS

P.A. 621 of 1978, Section 18 (1), as amended provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Township's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets of the Township for these budgetary funds were adopted to the functional level.

During the year ended June 30, 2006, the Township incurred expenditures in certain budgetary funds which were in excess of the amounts appropriated.

The Township did not adopt a budget for the debt retirement and capital projects funds for the year ended June 30, 2006.

#### 4) DEPOSITS AND INVESTMENTS

As of June 30, 2006, the Township had no investments.

**Interest rate risk**. Interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and, investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the Township's cash requirements.

Credit risk. State law limits investments in commercial paper and corporate bonds to a prime or better rating issued by nationally recognized statistical rating organizations (NRSROs). As of June 30, 2006, the Township's investment in the investment pool was rated AAA by Standards & Poor's and AAA by Moody's Investors Service. The Township's investments in commercial paper were rated A1 by Standard & Poor's, F-1 by Fitch Ratings, and P-1 by Moody's Investors Service. The Township's investments in corporate bonds were rated AAA by Standard & Poor's and Fitch Ratings, and AAA by Moody's Investors Service.

**Concentration of credit risk.** The Township will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Township's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

Custodial credit risk – deposits. In the case of deposits, this is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. As of June 30, 2006, \$397,397 of the Township's bank balance of \$516,344 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Township's name.

**Custodial credit risk** – **investments**. For an investment, this is the risk that, in the event of the failure of the counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Custodial credit risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities allowed by law; and pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the Township will do business.

**Foreign currency risk.** The Township is not authorized to invest in investments which have this type of risk.

As of June 30, 2006, the Township has not adopted an investment policy in accordance with GASB 40.

#### 5) INTERFUND ACTIVITY

Interfund balances at June 30, 2006 consisted of the following:

|                       | DUE FROM  |            |           |
|-----------------------|-----------|------------|-----------|
| 0                     | Public    | Debt       |           |
|                       | Safety    | Retirement |           |
| OUE T                 | Fund      | Fund       | Total     |
| General Fund          | \$111,753 | \$0        | \$111,753 |
| Capital Projects Fund | 0         | 8,236      | 8,236     |
|                       |           |            |           |
| <u>TOTAL</u>          | \$111,753 | \$8,236    | \$119,989 |

These balances resulted from (1) transactions are recorded in the accounting systems, and (2) payments between funds are made.

#### 6) <u>INTERFUND TRANSFERS</u>

Interfund transfers for the year ended June 30, 2006, consisted of the following:

| Wo                          | TRANSFERS TO |          |
|-----------------------------|--------------|----------|
| SFR                         |              | Fire     |
| FER                         |              | Fund     |
| TRANSFERS FROM General Fund |              | \$63,471 |

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them (2) move receipts restricted to debt service from the funds collecting the receipts to the fund servicing the debt as debt payments become due, (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations and (4) reimburse expenditures or payment of interfund goods and services.

#### 7) PROPERTY TAXES

Property taxes are levied on December 1 and July 1 on the assessed value determined as of December 31 of the preceding year for all taxable real and personal property located in the Township. Property tax revenue is recognized in the fiscal year for which taxes have been levied.

#### 8) <u>CAPITAL ASSETS</u>

Capital asset activity for the fiscal year ended June 30, 2006, was as follows:

|                                   | Balance      |            |            | Balance       |
|-----------------------------------|--------------|------------|------------|---------------|
|                                   | July 1, 2005 | Additions  | Deductions | June 30, 2006 |
| <b>GOVERNMENTAL ACTIVITIES</b>    |              |            | _          |               |
| <b>Buildings and Improvements</b> | \$885,669    | \$0        | \$0        | \$885,669     |
| Machinery and Equipment           | 81,512       | 14,500     | 0          | 96,012        |
| Land                              | 214,650      | 0          | 0          | 214,650       |
| Land Improvements                 | 108,000      | 315,087    | 0          | 423,087       |
| Vehicles                          | 596,831      | 183,689    | 0          | 780,520       |
| Totals at Historical Cost         | \$1,886,662  | \$513,276  | \$0        | \$2,399,938   |
| Less: Accumulated Depreciation    |              |            |            |               |
| <b>Buildings and Improvements</b> | (92,993)     | (17,534)   | 0          | (110,527)     |
| Machinery and Equipment           | (35,902)     | (10,699)   | 0          | (46,601)      |
| Land Improvements                 | (55,600)     | (4,000)    | 0          | (59,600)      |
| Vehicles                          | (219,508)    | (53,525)   | 0          | (273,033)     |
| Total Accumulated Depreciation    | (\$404,003)  | (\$85,758) | \$0        | (\$489,761)   |
| GOVERNMENTAL ACTIVITIES           |              |            |            |               |
| <u>CAPITAL ASSETS - NET</u>       | \$1,482,659  | \$427,518  | \$0        | \$1,910,177   |

#### 8) <u>CAPITAL ASSETS</u> (Continued)

Depreciation expense, when appropriate, was allocated to governmental functions. Depreciation expense that was not allocated appears on the statement of activities as "unallocated". Depreciation was recorded on the statement of activities as follows:

| General Government Public Safety Parks and Recreation | \$<br>8,318<br>73,267<br>4 173 |
|---|--------------------------------|
| TOTAL   | \$<br>85,758                   |

#### 9) <u>PENSION PLAN</u>

The Township has a single-employer defined contribution pension plan covering all eligible employees who wish to participate. Investments are made through Manufacturers Life Insurance Company. Benefits are immediately 100 percent vested with the benefit payable at age 65 (normal retirement age), or after 10 years of participation or age 80, if sooner. Contributions to the plan during the year ended June 30, 2006 amounted to \$22,556.

The Township also has a 457 Deferred Compensation Plan. The plan is offered to all eligible individuals and investments are made through Harbour Investments. As of June 30, 2006, no employees of the Township were participating in the plan.

#### 10) GENERAL LONG-TERM DEBT

#### A) 2004 Special Assessment Bonds

The Township has issued special assessment bonds. These bonds were issued July 8, 2004 in the amount of \$290,000 bearing interest at 4.50% per annum. The balance of the bonds as of June 30, 2006 was \$245,000.

B) General obligation notes payable at June 30, 2006 consisted of the following:

General Obligation Note Payable to Lapeer County Bank & Trust, payable in monthly installments of \$705 with interest at 2.75% per annum. Secured by land. Matures in April, 2009.

\$ 23.047

General Obligation Note Payable to Lapeer County Bank & Trust, payable in annual installments of \$87,857 plus interest at 3.9% per annum. Matures on April 1, 2009, secured by new fire hall building.

263,571

<u>TOTAL</u> \$ 286,618

#### C) Annual Principal Requirements

| <u>JUNE 30</u> | Bonds     | Notes     | Interest | Total     |
|----------------|-----------|-----------|----------|-----------|
| 2007           | \$30,000  | \$95,787  | \$19,661 | \$145,448 |
| 2008           | 30,000    | 96,008    | 17,287   | 143,295   |
| 2009           | 30,000    | 94,823    | 12,514   | 137,337   |
| 2010           | 30,000    | 0         | 6,976    | 36,976    |
| 2011           | 30,000    | 0         | 5,626    | 35,626    |
| 2012-2014      | 95,000    | 0         | 8,778    | 103,778   |
| <u>TOTAL</u>   | \$245,000 | \$286,618 | \$70,842 | \$602,460 |

The interest expenditures on long-term obligations for the year were \$26,850.

#### 10) GENERAL LONG-TERM DEBT (Continued)

#### D) Changes in General Long-Term Debt

|                          | Balance<br>July 1, 2005 | Additions | Deductions | Balance<br>June 30, 2006 | Amount Due in One Year |
|--------------------------|-------------------------|-----------|------------|--------------------------|------------------------|
| Governmental Activities: |                         |           |            |                          |                        |
| Bonds Payable            | \$275,000               | \$0       | \$30,000   | \$245,000                | \$30,000               |
| Note Payable - Fire Hall | 351,429                 | 0         | 87,858     | 263,571                  | 87,857                 |
| Note Payable - Land      | 30,740                  | 0         | 7,693      | 23,047                   | 7,930                  |
| TOTAI                    | \$657.160               | ¢0        | ¢125 551   | Ø521 (10                 | ¢125.707               |
| <u>TOTAL</u>             | \$657,169               | \$0       | \$125,551  | \$531,618                | \$125,787              |

#### 11) FUND BALANCE DESIGNATIONS

The Townships board has designated \$97,464 of the Township's General Fund fund balance for the purchase of equipment and repayment of debt.

#### 12) LEASE

The Township entered into a three year lease with Ruth Hughes Memorial Library. The Library will pay \$1,000 a year and 5% of the fire hall bill for natural gas. The future minimum lease payments to be received are:

| 2007<br>2008 | \$<br>1,000<br>1,000 |
|--------------|----------------------|
| TOTAL        | \$<br>2,000          |

#### 13) **CONTINGENCIES**

In the ordinary course of business, the Township is involved in various pending or threatened legal actions. The Township believes that any ultimate liability arising from these actions will not have a material adverse effect on its financial position.

# OTHER SUPPLEMENTAL INFORMATION

# ATTICA TOWNSHIP GENERAL FUND SCHEDULE OF EXPENDITURES FOR THE YEAR ENDED JUNE 30, 2006

| <u>NERAL GOVERNMENT</u><br>Γownship Boar <u>d</u> |   |
|---|---|
| Wages   | \$10,58                                 |
| Dues  | 2,65                                    |
| Insurance   | 10,11                                   |
| Miscellaneous                                     | 2,29                                    |
| Printing  | 63                                      |
| Total Township Board                              | \$26,27                                 |
| Tour Township Board                               | Ψ20 <sub>5</sub> 27                     |
| Election  |   |
| Wages   | 2,58                                    |
| Equipment   | 1,83                                    |
| Miscellaneous                                     | 33                                      |
| Printing Equipment                                | 58                                      |
| Total Election                                    | \$5,34                                  |
| Administrative                                    |   |
| Supervisor  |   |
| Wages   | 31,52                                   |
| Supplies  | 1                                       |
| Mileage   | 8                                       |
| Training  | 14                                      |
| Total Supervisor                                  | \$31,77                                 |
| Clerk   |   |
| Wages   | 35,06                                   |
| Computer Expenses                                 | 2,55                                    |
| Dues  | 10                                      |
| Education and Training                            | 2,55                                    |
| Mileage   | 37                                      |
| Supplies  | 2,57                                    |
| Total Clerk                                       | \$43,22                                 |
| Treasurer   |   |
| Wages   | 35,94                                   |
| Miscellaneous                                     |   |
| Mileage   | 5                                       |
| Supplies  | 3,39                                    |
| Total Treasurer                                   | \$39,42                                 |
| Total Treasurer                                   |   |
|   | 24.31                                   |
| Pension   |   |
| Pension<br>Legal                                  | 12,00                                   |
| Pension Legal Accounting                          | 12,00<br>6,30                           |
| Pension<br>Legal                                  | 24,31<br>12,00<br>6,30<br>1,37<br>12,76 |

## ATTICA TOWNSHIP GENERAL FUND SCHEDULE OF EXPENDITURES FOR THE YEAR ENDED JUNE 30, 2006

| Board of Review           |          |
|---------------------------|----------|
| Wages                     | \$54     |
| Printing                  | 17       |
| Total Board of Review     | \$71     |
| Township Hall             |          |
| Wages                     | 19,35    |
| Land Purchase             | 8,46     |
| Refunds                   | 9,22     |
| Repairs                   | 3,54     |
| Rubbish Removal           | 4,96     |
| Supplies                  | 4,33     |
| Telephone                 | 2,63     |
| Utilities                 | 9,26     |
| Total Township Hall       | \$61,79  |
| <u>Cemetery</u>           |          |
| Repairs                   | 11,30    |
| Contract Labor            | 12,00    |
| Supplies                  | 45       |
| Total Cemetery            | \$23,75  |
| Assessor                  |          |
| Wages                     | 19,17    |
| Computer                  | 1,65     |
| Mileage                   | 2        |
| Supplies                  | 1,35     |
| Training                  |          |
| Total Assessor            | \$22,27  |
| House Numbering           |          |
| Wages                     | 78       |
| Township Hall Annex       |          |
| Utilities                 | 22       |
| Computer Department       | 2.00     |
| Wages                     | 2,00     |
| Equipment                 | 49       |
| Miscellaneous             | 12       |
| Total Computer Department | \$2,61   |
| Total General Government  | \$314,94 |

# ATTICA TOWNSHIP GENERAL FUND SCHEDULE OF EXPENDITURES FOR THE YEAR ENDED JUNE 30, 2006

| PUBLIC SAFETY              |           |
|----------------------------|-----------|
| Fire                       |           |
| New Equipment              | \$111,753 |
| <u>Police</u>              |           |
| Contract Service           | 92,668    |
| Gas and Oil                | 4,167     |
| Total Police               | \$96,835  |
| Planning and Zoning        |           |
| Wages                      | 9,375     |
| Contractual Service        | 24,204    |
| Education and Training     | 659       |
| Mileage                    | 89        |
| Miscellaneous              | 804       |
| Printing                   | 695       |
| Supplies and Miscellaneous | 171       |
| Zoning Refunds             | 1,775     |
| Total Planning and Zoning  | \$37,772  |
| <u>Ambulance</u>           |           |
| Special Assessment         | 10,526    |
| Total Public Safety        | \$256,886 |
| PUBLIC WORKS               |           |
| Road Maintenance           | 100,410   |
| Street Lights              | 4,852     |
| Drain-at-Large             | 2,174     |
| Total Public Works         | \$107,436 |
| PARKS AND RECREATION       |           |
| Wages                      | 24,300    |
| Supplies                   | 980       |
| Miscellaneous              | 116       |
| Mileage                    | 165       |
| Fuel and Oil               | 999       |
| Equipment and Improvement  | 19,088    |
| Total Parks and Recreation | \$45,648  |
| TOTAL EXPENDITURES         | \$724,916 |

## ATTICA TOWNSHIP FIRE FUND SCHEDULE OF EXPENDITURES FOR THE YEAR ENDED JUNE 30, 2006

| PUBLIC SAFETY          |           |
|------------------------|-----------|
| Fire Department        |           |
| Wages                  | \$46,386  |
| Dues                   | 530       |
| Education and Training | 5,084     |
| Equipment              | 97,582    |
| Gas and Oil            | 2,472     |
| Insurance              | 18,064    |
| Medical                | 1,068     |
| Miscellaneous          | 4,027     |
| Repairs                | 9,493     |
| Telephone              | 1,677     |
| Utilities              | 7,027     |
|                        |           |
| TOTAL EXPENDITURES     | \$193,410 |

## ATTICA TOWNSHIP SCHEDULE OF BOND PRINCIPAL AND INTEREST REQUIREMENTS FOR THE YEAR ENDED JUNE 30, 2006

#### 2004 SPECIAL ASSESSMENT BONDS

Original amount of issue - \$290,000

|           | PRINCIPAL | AMOUNT    | AMOUNT   |           |
|-----------|-----------|-----------|----------|-----------|
| DATE      | AMOUNT    | OCTOBER 1 | APRIL 1  | TOTAL     |
| 2006-2007 | \$30,000  | \$5,513   | \$5,513  | \$41,026  |
| 2007-2008 | 30,000    | 4,838     | 4,838    | 39,676    |
| 2008-2009 | 30,000    | 4,163     | 4,163    | 38,326    |
| 2009-2010 | 30,000    | 3,488     | 3,488    | 36,976    |
| 2010-2011 | 30,000    | 2,813     | 2,813    | 35,626    |
| 2011-2012 | 30,000    | 2,138     | 2,138    | 34,276    |
| 2012-2013 | 30,000    | 1,463     | 1,463    | 32,926    |
| 2013-2014 | 35,000    | 788       | 788      | 36,576    |
| TOTALS    | \$245,000 | \$25,204  | \$25,204 | \$295,408 |



### Lewis & Knopf, CPAs, P.C.

Serving You with Trust and Integrity

September 7, 2006

To the Council Members of Attica Township

In planning and performing our audit of the financial statements of Attica Township for the year ended June 30, 2006, we considered its internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on internal control. However, we noted certain matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect Attica Township's ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statements.

The following items that are an immaterial internal control or administrative consideration came to our attention.

#### **CURRENT YEAR FINDINGS**

#### Budgets and Budgetary Accounting

P.A. 621 of 1978, Section 18 (1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated. During the year ended June 30, 2006, the Attica Township incurred expenditures in certain budgetary funds which were in excess of the amounts appropriated.

#### 2. Segregation of Duties

Due to the limited size of the Attica Township's accounting staff, ideal segregation of responsibilities for internal control purposes is difficult. An effective system of internal accounting control consists of an adequate separation of duties so that no one individual handles a transaction from its inception to its completion.

#### 3. Investment Policy

The Board needs to develop and approve an investment policy in accordance with GASB 40.

#### 4. Bank Reconciliations

Bank reconciliations for the Township need to be completed every month.

#### **FUTURE ISSUES**

GASB Statement No. 45 was issued in June 2004 and is effective prospectively in three phases in periods beginning after December 15, 2006. For Attica Township, the effective implementation date must begin by June 30, 2008. OPEB are defined as postemployment benefits other than pensions that employees earn during their years of service but that they will not receive until after they retire. They include all postemployment healthcare benefits. They also include any other type of benefits that are provided separately from a pension plan, such as life insurance, legal services, and any other benefits that the employer may provide. OPEB exclude any non-healthcare benefits provided through a pension plan.



Attica Township Page 2 September 7, 2006

The basic premise of GASB No. 45 is that OPEB are earned and should be recognized when the employee provides services, just like wages or salaries paid at the end of each pay period. But because these benefits cannot be used until the employee is no longer working, they are not paid in cash until a date that may extend well into the future.

The Township may wish to begin gathering the nonfinancial information needed to generate their first actuarial valuation of OPEB. Information that will be requested by actuaries will be similar to that used for pension benefit calculations and includes:

- \* Listing of all benefits provided by the OPEB plan—as the terms are understood by the employer and the plan members. (This would be a good time to work with employees to convert unwritten/understood benefits to written policy.)
- \* Past OPEB claims experience for the covered group—as far back as needed to create a "credible" experience database or as far back as data is available. (Actuaries will need to use a database for a comparable entity if the government is not able to generate its own database.)
- \* Census information about individual active and inactive plan participants, including age, sex, length of service, and so forth.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that errors or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of internal control would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, none of the reportable conditions described above is believed to be a material weakness.

This report is intended for the information of the Attica Township's management. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

LEWIS & KNOPF, P.C. PEDTIFIED DI IDI IC ACCO

CERTIFIED PUBLIC ACCOUNTANTS